



CALVERT COUNTY ETHICS COMMISSION

P.O. Box 1104 Prince Frederick, Maryland 20678

MEETING NOTICE

Join Zoom Meeting: <https://us02web.zoom.us/j/81771055704>

Meeting ID: 817 7105 5704

+13017158592, 81771055704# US (Washington DC)

+13126266799, 81771055704# US (Chicago)

The Calvert County Ethics Commission (CCEC) will conduct their open meeting on ***Tuesday, September 21, 2021***, at **4:30pm** via Zoom.

OPEN AGENDA

Members: Matthew Raymer, Acting Chairperson
Lisa Arscott, Member
Sonya Butler, Member
Brian Fairweather, Member
Thomas McClarren, Alternate Member

Staff: Ashley Staples-Reid, Special Projects Program Manager, Office of the County Administrator

General Business & Administrative Matters

1. Call to order – determine quorum
2. Approve open agenda for September 21, 2021
3. Review and approve open minutes from August 17, 2021 meeting
4. Review and approve open minutes from August 26, 2021 special meeting

New Business

1. Election of Officers for remainder of 2021
 - i. Chair, Vice-Chair and Secretary
2. Financial Disclosure Statement (FDS)
 - i. 2020 report to date
 - ii. Delinquent letters update – Appointed members
 - iii. FDS Non-Compliance Letter update – CCG Staff
 - iv. List of exempt CCG employees
3. Training 2021
4. Annual Report to BOCC
5. Updates to Calvert County Government website
6. State Annual Certification
7. FY23 Budget Due October 2021

Ongoing Business

1. Financial disclosure statements
2. Annual PO Box due January 30, 2022
3. Ashley to check voicemail for new messages every Monday
4. Matt and Lisa to check mailbox weekly

Public Comment

There is a time limit of 5 minutes per speaker.

Executive Session:

Closed to the public pursuant to General Provisions Article §3-305 of the Annotated Code of Maryland.

1. Personnel Matters **[3-305(b)(1)(iii)]** – the Commission will discuss personnel matters that affects one or more specific individuals over whom this public body has jurisdiction.
2. Pending or protentional litigation **[3-305(b)(8)(i)]** – the Commission will discuss with staff, consultants or other individuals about pending or potential litigation

This agenda is subject to change and the times listed are approximate. If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.

*** If you would like to be notified of upcoming hearings, meetings, or other events, please subscribe via the Calendar page of our website at <http://www.co.cal.md.us/list.aspx>. **

Reasonable accommodation will be provided upon request. Requests are encouraged to be submitted in advance of the meeting date.